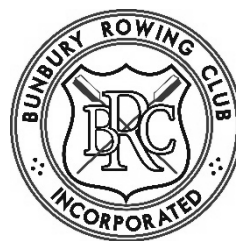


A decorative border of various green plants, including ferns, eucalyptus, and small white flowers, framing the top and left sides of the page.

Function Packages

PRICE LIST
2020



Thank you for considering the Bunbury Rowing Club for your upcoming celebration.

The Bunbury Rowing Club has proudly been situated in Bunbury's CBD since 1921. Starting as a mere shed, the venue has been transformed throughout the years into the grand architecture structure that it is today. The Bunbury Rowing Club building is complimented with an outdoor entertaining area running along the full northern side of the building, showcasing the sweeping views of the Inlet.

The Function Centre is located upstairs and is available to hire for private functions. It is ideal for Weddings, Engagements and Birthday celebrations. The room is both stylish and formal with sleek hardwood flooring and an exposed beam raked ceiling. Simple yet elegant, this blank canvas can be transformed into the individual needs of your event.

A modern bar area equipped with 6 full length fridges, allowing for ease of functionality and movement for



guests. A fully equipped kitchen is to the rear of the bar area for caterers to use in preparing your choice of cuisine.

The Function Centre is a large area that is perfect for either a cocktail or sit-down style celebration.

Viewings of the Bunbury Rowing Club can be arranged by contacting our Club Coordinator on 0427 228 798.



Function Package

Options include:

- Hiring of upstairs Function Centre until midnight
- Use of the purpose-built bar facilities
- Bar staff for up to 6 hours – ‘open and serve’ style
- Use of the kitchen and appliances
- Use of all the Club’s tables and chairs
- Complementary Tea & Coffee Station
- Access to TV (USB connection available)
- Full clean of venue before and after function

Option #1 – BYO – Less than 50 Guests

Ability to purchase and supply (BYO) beverages to be served by bar staff (both alcoholic and non-alcoholic)*

\$1680.00 Inclusive of GST



Option #2 – BYO – 50-100 Guests

Ability to purchase and supply (BYO) beverages to be served by bar staff (both alcoholic and non-alcoholic)*

\$1880.00 Inclusive of GST

Option #3 – BYO – 100-120 Guests

Ability to purchase and supply (BYO) beverages to be served by bar staff (both alcoholic and non-alcoholic)*

\$2000.00 Inclusive of GST

** When supplying your own beverages for consumption (BYO), drinking responsible still applies and drinks must be dispersed by bar staff from the designated bar. There is strictly no 'help yourself' behind the bar or taking home 'roadies' at the end of the event.*

^ Please note the above prices do NOT include meals or catering

A bond of \$500 is payable at time of final payment.



Frequently Asked Questions

Can we supply our own liquor beverages (BYO)?

Yes. Dependent on the function package you choose you can purchase and supply your own alcoholic beverages to serve to your guests.

Can we BYO Caterer?

Yes. This is one of best reasons for hiring the Bunbury Rowing Club for your function. You are free to choose your own caterer to feed and serve you the cuisine of your choice. Our large kitchen is loved by many local caterers.

What time of night are we able to have our function to finish?

Our liquor license only allows us to supply alcohol until midnight on Friday, Saturday & Sundays. Because of this, last drinks will be called at 11.30pm. This allows your function to finish and guests to leave prior to midnight. All guests must exit the venue by 12.15am at the latest.

Are we able to have early access to the club to set up?

Yes. You have access to the club during the day of your function. In most instances access can be negotiated and arranged for the night before also (depending on other bookings)

Is there a corkage fee?

No. there is no corkage fee.

Do we need to pay a deposit?

Yes. A deposit of \$500 is required along with a signed terms & conditions to secure your booking. Full payment is required before your booked function.

Do we need to pay a bond?

Yes. We require a bond of \$500 with each hire of our Function Centre.

Can we BYO DJ/ music?

Yes. You are more than welcome to bring in your own DJ

Can we have extra Bar staff?

Yes. Arranged prior we can organize to have more staff on for your function.

We have fewer than 50 guests. Does the price change?

Yes. For a smaller number of guests, the bar can be ran with only one staff member.

We have more than 120 guests. Does the Price change?

Yes. We will discuss the additional costs with you.

What is the maximum number of guests?

We are licensed for up to 150 guests. (cocktail style only for this amount)

Can we have a cash bar?

Yes. Your guests can be asked to pay for their own drinks. This can be all night or once your set determined bar tab runs out.

When do we need to remove any decorations / equipment etc. by?

We allow access to the club until 10am the following morning for removal.



How many tables and chairs are available?

We have available for your use;

- 115 off white chairs (820mm high)
- 6 rectangle trestle tables 1800x750mm
- 5 circle tables with diameter of 1800mm
- 7 circle tables with diameter of 1550mm
- 4 small tables with diameter of 600mm (700mm high)
- 4 small tables with diameter of 600mm (1150 high)

Who sets up/ packs up the tables and chairs?

The hirer is responsible for the set up and pack away of all tables and chairs. They are all to be placed back in the storeroom as found.

Can table linen and cloths be provided?

Yes. Tablecloths are \$28 each to hire and available in either white or black. Linen Napkins are \$3 each to hire (white only).

Are the bar staff able to serve food?

The bar staff are only permitted to serve beverages and not food. If you are getting your meals catered, they may be able to help.

Are the bar staff able to provide table service?

Yes, however this would be an extra service charge (POA). Bar staff included in our standard package is open and serve from behind the bar.

Is glassware included?

Glassware needs to be supplied by the hirer.

Is there car parking at the Bunbury Rowing Club?

Yes. The carpark is located to the south east of the club on Cobblestone Drive. There is also ACROD parking.

Is there disabled access to the club?

Yes. We have a lift inside that can take guests with limited mobility upstairs to the Function Centre.

Is accommodation close by?

Yes. We are located in the heart of Bunbury's CBD. There are many accommodation choices close by. Either a short walk on foot or taxi trip away.

We are choosing to BYO liquor. Can we charge our guests money \$ for drinks?

If you will be charging your guests money for your supplied alcoholic beverages, YOU will need to apply for an occasional liquor license. (this is mostly only done for fundraisers)

Who stacks BYO liquor into fridges?

If you have chosen to purchase and supply the beverages for your function, it is your responsibility to stack and unstack the fridges in the bar.



What is a Bar tab?

A bar tab is a pre-determined monetary amount set by the hirer for which their guests can consume drinks to the value of. We can help you work out an approximate \$ value for this to suit your needs.

Do we need to have bar staff?

Yes. As per our liquor license all alcoholic beverages are to be served responsibly by an approved manager or person with an RSA. There is absolutely NO self-serve behind the bar.

Do we need to clean the venue after the function?

Cleaning is included in your package price, but the Function Centre needs to be left in a tidy condition. Removal of your own decorations/ equipment but be done by 10am the next day. We ask however if the kitchen area has been used, that benches are wiped clean and free of food scraps (most caterers will do this). All rubbish is to be removed from the Function Centre by 10am also.

Is a dance floor included?

Yes, the flooring is hardwood and therefore already perfect for dancing the night away.

Will you hire the club for 18ths & 21st birthday parties?

No, unless you have written permission from the Bunbury Rowing Club's President.

What is in kitchen for us to use?

Our kitchen includes the following for your use. An urn, bain marie, pie warmer, large commercial oven with 8 burners, 2 x microwave, refrigerator, chest freezer.

Is the venue airconditioned?

Yes, the Function Centre has evaporative air-conditioning.

Do we need to supply our own crockery, cutlery & serving where?

Yes. You will need to supply your own, however we are able to quote (POA) on the hirer of these goods.

Can we decorate the venue?

Yes. We allow you to decorate the venue for your celebration, however please see our terms and conditions in regards to more guidelines.

Can we BYO our own cake?

Yes. There is no fee for this.

What if I need to cancel my booking?

Please advise us of all cancelations in writing as soon as possible. If 6 months prior to function date, a full refund will be issued.

What are the dimensions of the hall?

The area is approximately 10 x 16m + bar area. The deck area is an extra 16m x 3 – 5m

Do you have a projector for us to use?

No. A projector and screen would need to be supplied by the yourself.

Do you have Speakers for us to use?

No. Any sound/entertainment/microphone equipment will need to be supplied by yourself.

Can we drink alcohol outside on the downstairs grassed area?

No. Our liquor license only permits alcohol to be served and consumed within the upstairs Function Centre/deck area





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Bunbury Rowing Club
Function Centre Information
2020 - 2021